

MAR 26 2015

EXPENSE CLAIM FORM - President, VP, Board

DATE March 24, 2015

VENDOR/STAFF#
(as applicable)

VE 0490

100995

NAME
(Claimant/Payee)

Janice Price

Position

President

FIRST

MIDDLE

LAST

Permanent Mailing Address:

Itinerary and Purpose of Travel/Expense: Lunch w/C.Olver, Breakfast w/J.Davis, Move to Banff, Networking accomodations

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Description	NET Amount	GST Amount	Total Amount
1	03/12/2015	Hosting	<i>3610</i>	2100	890900	800				Lunch with C.Olver	\$ 57.75	\$ 8.66	\$ 66.41
2	02/26/2015	Hosting	<i>3610</i>	2100	890900	800				Breakfast mtg with J.Davis	\$ 68.00	\$ 7.54	\$ 75.54
3	02/26/2015	Travel-General (Pres.VP)	3101	2100	890900	800				Parking (Breakfast w/J.Davis)	\$ 32.00		\$ 32.00
4	03/10/2015	Travel-General (Pres.VP)	3101	2100	890900	800				Airflight Service - Move to Banff	\$ 69.00	\$ 13.80	\$ 82.80
5	03/10/2015	Travel-General (Pres.VP)	3101	2100	890900	800				Baggage Fee (Move to Banff)	\$ 125.00	\$ 6.25	\$ 141.25
6	03/10/2015	Travel-General (Pres.VP)	3101	2100	890900	800				Baggage Fee (Move to Banff)	\$ 50.00	\$ 2.50	\$ 56.50
7	03/20/2015	Travel-Accomm.	3105	2100	890900	800				Accommodations re: Dev Meetings	\$ 174.63	\$ 8.40	\$ 183.01
8	<i>03/20/2015</i>	<i>3106</i>	<i>#N/A</i>	<i>2100</i>	<i>890900</i>	<i>800</i>				<i>TRAVEL MEALS</i>			\$ <i>90.59</i>
9			<i>#N/A</i>	<i>2100</i>									\$ -
10			<i>#N/A</i>	<i>2100</i>									\$ -
11			<i>#N/A</i>	<i>2100</i>									\$ -
12			<i>#N/A</i>	<i>2100</i>									\$ -
13			<i>#N/A</i>	<i>2100</i>									\$ -
14			<i>#N/A</i>	<i>2100</i>									\$ -
15			<i>#N/A</i>	<i>2100</i>									\$ -
16			<i>#N/A</i>	<i>2100</i>									\$ -
17			<i>#N/A</i>	<i>2100</i>									\$ -
18			<i>#N/A</i>	<i>2100</i>									\$ -
19			<i>#N/A</i>	<i>2100</i>									\$ -
20			<i>#N/A</i>	<i>2100</i>									\$ -
Total Expenses : A												<i>17.15</i>	728.10

GL Code Summary										
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3101	Travel-General (Pres.VP)	890900	2100	800				<i>303.80</i>	<i>8.75</i>	<i>312.55</i>
3102	Travel-General (BOG)	890900	2100	800				-	-	-
3105	Travel-Accommodation	890900	2100	800				<i>174.63</i>	<i>8.40</i>	<i>183.01</i>
3106	Travel-Meals	890900	2100	800						<i>90.59</i>
3107	Travel-Incidentals	890900	2100	800				-	-	-
3610	Hosting	890900	2100	800				-	-	<i>141.95</i>
3611	Hosting (Alcohol)	890900	2100	800				-	-	-
6132	Travel Advance	890900	2100	800				-	-	-
	Other1	890900	2100	800				-	-	-
	Other2	890900	2100	800				-	-	-
	Other3	890900	2100	800				-	-	-
Total										728.10

Travel Advance	B	
Balance Due to Claimant	A-B	\$ 728.10

If Travel Advance exceeds expenses and the Centre is to be reimbursed, please attach top copy of cheque or the cash posting to this claim.

Date _____

Date _____

Date _____

Date _____

Date _____

Date _____

Return to Requestor (RTR)	V	Mail to Claimant
Requestor Name (if RTR)		
Requestor Dept (if RTR)		
Prepared by (if not claimant)		

EXPENSE CLAIM FORM - President, VP, Board

VENDOR/ STAFF# (as applicable) 100996

NAME (Claimant/ Payee) Janice Price

FIRST MIDDLE LAST

Permanent Mailing Address: _____

Itinerary and Purpose of Travel/ Expense: Lunch w/ C.Olver, Breakfast w/ J.Davis, Move to Banff, Networking accomodation

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Activity Code	Sub-activity Code	Activity Locn	Description
1	3/12/15	Hosting	3106	2100	890900	800				Lunch with C.Olver
2	2/28/15	Hosting	3106	2100	890900	800				Breakfast mtg with J.Davis
3	2/28/15	Travel-General (Banff, VP)	3101	2100	890900	800				Parking (Breakfast w/J.Davis)
4	3/10/15	Travel-General (Banff, VP)	3101	2100	890900	800				Airflight Service - Move to Banff
5	3/10/15	Travel-General (Banff, VP)	3101	2100	890900	800				Baggage Fee (Move to Banff)
6	3/10/15	Travel-General (Banff, VP)	3101	2100	890900	800				Baggage Fee (Move to Banff)
7	3/20/15	Travel-Accom m.	3105	2100	890900	800				Accomodations re: Dev Meetings
8				2100						
9				2100						
10				2100						
11				2100						
12				2100						
13				2100						
14				2100						
15				2100						
16				2100						
17				2100						
18				2100						
19				2100						
20				2100						
Total Expenses : A										

GL Code Summary										
GL	Expense Type	Cost Centre	Fund	Activity Type	Activity Code	Sub-activity Code	Activity Location	NET Amount	GST	Total Amount
3101	Travel-General	890900	2100	800				278.00	38.55	312.55
3102	Travel-General	890900	2100	800				-	-	-
3105	Travel-Accommod	890900	2100	800				261.36	12.24	273.60
3106	Travel-Meals	890900	2100	800				125.75	16.20	141.95
3107	Travel-Incidentals	890900	2100	800				-	-	-
3610	Hosting	890900	2100	800				-	-	-
3611	Hosting (Alcohol)	890900	2100	800				-	-	-
6132	Travel Advance	890900	2100	800				-	-	-
	Other1	890900	2100	800				-	-	-
	Other2	890900	2100	800				-	-	-
	Other3	890900	2100	800				-	-	-
Total										728.10

Travel Advance

Balance Due to Claimant

If Travel Advance ex
reimbursed, please
the cas

Claimant's Signature

Approver's Signature

MAR 31/15

Brenda
Approver - Print Name

NC.
110 211 BEAR STREET
BANFF AB

Fairmont Royal York
HST # 825739584
EPIC
100 Front Street West
Toronto, ON M5J 1E3
(416) 368-2511

#3
BROOKFIELD PLACE
PARKING GARAGE
RECEIPT A2
IN: 26/02/15 09:00
OUT: 26/02/15 11:24
PAID: \$ 32.00

DATE 2015/03/12
TIME 2139 13:06:10
CLERK ID 66
RECEIPT NUMBER
C8200 0097 001-028-003-0

CHECK: 4924
TABLE: 15/1
SERVER: 354 Joseph
DATE: FEB 26 '15 10:26AM

AUTH. CODE 038693
REF. 32
HST No. R100230770
THANK YOU FOR
YOUR PATRONAGE

PURCHASE AMOUNT \$57.75
TIP \$8.66
TOTAL

[REDACTED]
AUTH CODE: 523073
JANICE C PRICE

\$66.41

SUBTOTAL: 65.54

GRATUITY

TOTAL

\$75.54

SIGNATURE

VISA CREDIT
A0000000031010
35D3F8E614DEC154
0080008000-E800
D921D6A287AB622B
0080008000-F800

APPROVED

AUTH# 083981 01-027
THANK YOU

PLEASE RETURN A SIGNED COPY
TO YOUR SERVER

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

#4
AIRTEL SERVICES
3300 STEELES W
4164451999
CONCORD ON

DATE 2015/03/10
TIME 4070 07:47:27
CLERK ID 018
RECEIPT NUMBER
C85002033-001-345-003-0

PURCHASE AMOUNT \$69.00
TIP \$13.80
TOTAL \$82.80

AMERICAN EXPRESS
A000000025010801
D1FDD3C752165A1D
0000008000-E800
C753F47F24A8208C
0000008000-F800

APPROVED

AUTH# 805593 00-025
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

#5

AIR CANADA
AIRPORT FEE RECEIPT
TICKET NO:0142143453552
NAME:PRICE/JANICEMRS
DATE OF ISSUE: 10MAR2015

PNR RECLOC:
ISSUED BY :

COUPON 1 OF 1
QBW8Q5
YYZWG



	AMOUNT	GST	HST	QST	TOTAL
SECOND BAGGAGE FEE	25.00	00.00	03.25	00.00	28.25
ADDITIONAL CHECKED BAGS	100.00	00.00	13.00	00.00	113.00

GRAND TOTAL 125.00 00.00 / 16.25 / 00.00 141.25

FORM OF PAYMENT: IN CANADIAN DOLLARS
 GST/TPS HST/TVH NO. 100092287 RT000 QST/TVQ NO. 1000-043-172 RT000
 FEES ARE NON-REFUNDABLE

#6

AIR CANADA
AIRPORT FEE RECEIPT
TICKET NO:0142143469023
NAME:SMITH/MARYDALEMS
DATE OF ISSUE: 10MAR2015

PNR RECLOC:
ISSUED BY :

COUPON 1 OF 1
KL6IXZ
YYZWG



	AMOUNT	GST	HST	QST	TOTAL
FIRST BAGGAGE FEE	25.00	00.00	03.25	00.00	28.25
SECOND BAGGAGE FEE	25.00	00.00	03.25	00.00	28.25

GRAND TOTAL 50.00 00.00 / 06.50 / 00.00 56.50

FORM OF PAYMENT: IN CANADIAN DOLLARS
 GST/TPS HST/TVH NO. 100092287 RT000 QST/TVQ NO. 1000-043-172 RT000
 FEES ARE NON-REFUNDABLE



209 - 4th Avenue S.E., Calgary, Alberta, T2G 0C6
 Tel: 403-266-1980 Fax: 403-266-0007

Handwritten mark

Ms Janice Price



Room: 1410
 Folio:
 Cashier: 137
 Arrival: 03-20-15
 Departure: 03-21-15

Date	Description	Additional Information	Charges	Credits
03-20-15	In Room Dining	Room# 1410 : CHECK# 4351	47.00	} 90.59 3106
03-20-15	In Room Dining	Room# 1410 : CHECK# 4362	43.59	
03-20-15	Room Charge		133.00	} 183.01 3105
03-20-15	Room GST		6.85	
03-20-15	Tourism Levy		5.48	
03-20-15	DMF - Destination Marketing Fee		3.99	
03-20-15	Room Upgrade		30.00	
03-20-15	Room GST		1.55	
03-20-15	Tourism Levy		1.24	
03-20-15	DMF - Destination Marketing Fee		0.90	
03-20-15				273.60

GST Summary	
Registration No:	826085417
Room	8.40
F&B	3.84
Other	0.00
Total	12.24

Total	273.60	273.60
Balance Due	0.00	CDN

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.